



Appendix 1

House rules

§ 1. Fire/safety

1. The tenants must make themselves acquainted with the brochure "Safety At Home". Tenants must take due care and attention when dealing with fire, sources of heat, hotplates, etc. to avoid risk of fire or fire alarm.
2. Escape routes (stairways and corridors) must always be kept free from hindrances in case of fire. It is prohibited to block fire doors (doors marked with exit signs or emergency exit signs) or allow these to remain open. The caretaker may remove objects that constitute a hindrance or block free exit, without notice.
4. The tenant is responsible for changing batteries in the smoke alarm and otherwise ensuring that this is in proper working order. The tenant must immediately give notice to the landlord if it is suspected that a smoke alarm is faulty.
5. The tenant may not store objects that could represent a risk for others, either in the accommodation, in the common areas, in the outside areas or in the storeroom. The landlord may remove any such objects without notice.

§ 2. Cleaning

1. Every tenant is responsible for keeping own accommodation clean and tidy.
2. Shared kitchens and any other shared rooms must be washed at least once weekly by those who have access to use these rooms. Refuse must be removed daily. Every tenant must ensure that the refrigerator is clean and tidy. Shared cupboards must be kept clean and tidy.
3. Entrances and showers/toilets must be washed at least once weekly.
4. In cases where there are several users of common rooms such as kitchens, showers/toilets etc., a wash/cleaning list will be posted.
5. Every tenant must comply with the lists for cleaning and tidying.

§ 3. Storerooms

Storerooms must be kept tidy. Storerooms are allotted by the Student Housing Division. Internal exchange of store-rooms between tenants is not permitted.

§ 4. Handling of refuse

All refuse must be properly wrapped before being placed in the proper receptacle. Regulations concerning use of refuse containers/sorting of refuse etc. must be followed.

§ 5. Use of the accommodation and the common areas

1. It is not permitted to shake or beat clothes, carpets or other material from windows, balconies or verandas. Barbequing on balconies/verandas is not permitted unless this has been adapted for such use by the landlord.
2. Drilling holes in the walls is not permitted. Pictures must be hung onto hooks that hook onto the picture rail, or other methods used that do not leave marks on the wall. This also applies for common rooms, stairways, etc. Notices, messages, etc. may only be posted on notice-boards.
3. It is not permitted to install washing machines, dishwashers or similar unless the accommodation is adapted for this use.
4. It is not permitted to remove/exchange fittings unless special permission has been given by the landlord.
5. Tenants are under obligation to respect the right of other tenants to work undisturbed and to peace and order after 11.00 pm on weekdays and after 12.00 midnight on days preceding public holidays and up to 8.00 am. This applies to the accommodation and the property as a whole. Tenants are also responsible for the conduct of their visitors. The landlord or the landlord's representative may, if necessary, demand that visitors shall leave the accommodation and the property.

6. It is permitted to have guests staying overnight in the accommodation for periods up to 14 days. The tenant must be present during such visits.

7. Ventilation: Ventilation openings must not be blocked by clothing or similar. This can cause damp, mildew and damage to the building. Tenants must not adjust the ventilation system.

8. Private dish aerials/aerials are not permitted.

9. Windows in common areas must not be left open at night.

10. Entrance doors must be kept locked at all times. Tenants must never provide unknown persons with access to the common areas. It is important to pay attention when entering common doors and gateways to prevent unauthorised persons from entering. Unfamiliar persons must always be referred to the doorbells or to use their own key.

11. Tenants who live in smoke-free housing are responsible for ensuring that the smoking ban is complied with. Tenants are also responsible for ensuring that their visitors comply with this rule. The smoking ban applies to all rooms within the defined area. It is not permitted to sit on window ledges and smoke.

§ 6. Parking

1. Bicycles and prams must be placed only in the locations indicated by the landlord for this use. Bicycles must be marked with the SiO bicycle sticker. This can be obtained at reception.

2. Cars, motorcycles and mopeds must be parked in the designated areas and must show a parking sticker. Parking is enforced according to the rules of private law.

3. It is not permitted to connect up engine heaters etc. to any power outlet in the student housing unless there is a specific outlet for this use and permission has been given.

The House Rules may be amended by the landlord.